



# *Dermatologica Sinica*

## CHECKLIST



**Only complete manuscript submissions will be considered for publication.** Check the items in this list against your manuscript before submission; submit the list together with the manuscript. **Complete submission must include:**

### Cover letter

- ☐ **Cover letter** organized as follows:
  - ☐ Category of paper
  - ☐ Title of manuscript
  - ☐ Full name(s) of author(s), followed by affiliation(s) (department and institution(s)) of author(s) in English (and in Chinese if applicable)
  - ☐ Corresponding author's name, address, e-mail, and telephone and fax numbers
  - ☐ Word count, number of figure(s), number of table(s), and number of reference(s)
  - ☐ A concise description of the manuscript's scientific significance

### Manuscript

- ☐ **Manuscript** prepared in document size of A4 with pages numbered and double spaced. Each manuscript of original study, brief report, and case report should be organized as follows: blind title page, abstract, keywords, main text, acknowledgments (if any), references, tables, and figure legends.
  - ☐ **Blind title page:** article category, article title, and declaration of any conflicts of interest (financial and/or non-financial)
  - ☐ **Abstract** (double spaced) and keywords (6 or less)
  - ☐ **Main text** (double spaced)
  - ☐ **References** (double spaced), on a new page, in the correct format
  - ☐ **Tables** if applicable (double spaced), each on a new page
  - ☐ **Figure legends** if applicable (double spaced), each on a new page

### Figures

- ☐ **Figures** (if any) in the correct format and at the correct resolution

### Appendices

- ☐ **Signed Authorship & Conflicts of Interest Statement (required)**
- ☐ **Signed Copyright Transfer Agreement (required)**
- ☐ **Ethics Approval**
- ☐ **CONSORT flow chart** for randomized controlled trial
- ☐ **Privacy and Confidentiality**
- ☐ **Reproduction Permission** to use copyrighted sources in your manuscript
- ☐ **Claims of Priority**

Signature of corresponding author: \_\_\_\_\_

Date: \_\_\_\_\_